

# Barbers Point Beach Cottages

MORALE, WELFARE & RECREATION DEPARTMENT

Bldg 2249

Barbers Point Golf Course Clubhouse

(808) 682-3085

barberspointitt@clearwire.net

(Effective 20 March 2010)

## **COTTAGE INFORMATION AND HOUSE RULES FOR OCCUPANTS**

### **RESERVATIONS:**

Reservations are accepted daily at the ITT & Beach Cottage reservations office located at the BPT Golf Course Daily, 9 a.m. – 6 p.m. Holidays, 9am-4pm.

To confirm a reservation a deposit of 50% will be assessed. A 50% deposit (credit card, cash or sponsored check) must be received with reservation. This 50% deposit will be applied to the total amount due.

### **CANCELLATIONS:**

Cancellation more than 45 days prior to the date of the reservation will result in a full refund.

Cancellations within 45 days of reservation will result in forfeiture of your 50% deposit.

**NO REFUND** will be issued if cancellation/modification (full or partial) **is within 45 days of reservation date.** The MWR Director will review special circumstances for possible exceptions to this policy.

### **CHECK-IN:**

Check-in will be at the ITT/Beach Cottage Office in building 2249, Essex Road located at the Barbers Point Golf Course Clubhouse. The sponsor must present their military id at check-in. **Check-in time: Daily 2:00 pm – 6:00 pm. & Holidays 2:00 pm – 4:00 pm.** We cannot accommodate any check-ins after these hours.

### **CHECK – OUT:**

Check out time is 10:30 a.m. at all cottages. Upon your departure we ask your cooperation in leaving the cottages as clean as possible by washing and storing all dishes, sweeping floors, removing all linens and placing them on the beds, wet towels are to be placed on bathroom floor. Empty all trash and place in the outside receptacles provided. **Warning! Cottage keys will deprogram on day of check – out.** We will not be held responsible for any cause or possible damage to personnel items.

Should it be necessary the following charges will be applied to your bill:

- \$5 for cottage key replacement
- \$25 for gate key replacement
- \$15 per half hour for cottages left in unsatisfactory condition, or late check-out.
- Replacement cost for any items damaged due to abuse or lost.
- \$100.00 fine per day for pets.

### **COTTAGE HOPPING:**

Please see standard procedure for check-in and check-out. **NO EARLY CHECK-INS** will be allowed.

**\*PLEASE NOTE:** The ITT/Barbers Point Beach Cottage Office will not be able to store personal items or any perishables between check-ins and checkouts. Please plan accordingly\*

### **COTTAGE USE POLICIES:**

All of our cottages are funded on a self-sufficiency basis and every effort must be made to keep expenses at acceptable levels. Your cooperation is greatly appreciated in keeping the facilities in a clean and safe condition to

ensure a pleasant stay for you and your family, as well as for others that will follow. Please help us by adhering to the following policies:

- The MWR cottages are intended for family use and are **not authorized for use as a party facility**.
- Parking is limited at the cottages. Limit 2 vehicle permits per cottage. All other guests must use visitor parking. Visitors' parking is located adjacent to the cottages.
- Cottage use is intended for sponsors and their family guests only. "Subletting" to other persons is not authorized. Persons not listed on your guest list are required to vacate the cottage by 10:00 pm Monday – Thursday and by 12:00 am Friday – Sunday and Holidays. Out of respect to neighbors, we ask that loud noise and boisterous activities be discontinued by 10:00pm nightly. **The following are strictly prohibited:**

- **OPEN FIRES**
- **PETS**
- **PITCHING OF TENTS OR TARPS**
- **PARKING ON GRASS**
- **PARTY EVENTS**
- **NO SMOKING**
- **REMOVING BEDSPREADS, SHEETS AND PILLOWS FROM COTTAGE**

**COTTAGE AMENITIES AND RECOMMENDED SUPPLIES:**

<b>COTTAGE FURNISHED WITH:</b>	<b>SUPPLIES NOT PROVIDED:</b>
• <b>Towels and Linens</b>	• <b>Extra coffee filters</b>
• <b>Cooking/Eating Utensils</b>	• <b>Garbage bags</b>
• <b>Pots and Pans, Pot holders</b>	• <b>Beach towels</b>
• <b>Dish soaps and Dishware</b>	• <b>Insect repellent</b>
• <b>Microwave oven</b>	• <b>Charcoal and lighter fluid</b>
• <b>TV/DVD</b>	• <b>Extra toilet paper</b>
• <b>Range</b>	• <b>Ice chest/cooler</b>
• <b>Refrigerator</b>	• <b>Flashlights/lantern</b>
• <b>Air conditioner</b>	• <b>Beach chairs/toys</b>

All cottages have air conditioning in the bedrooms. The deluxe units have A/C, dishwasher, and washer/dryer. Cottages without washer/dryers are provided with clean linen and towels in exchange for soiled on Mon. – Wed. – Fri.

**PEST CONTROL**

We are on an aggressive pest control and every attempt has been made to eliminate ants, mosquitoes, and termites, however you may be exposed to insects during your stay. Summer months can be particularly bad and it is not uncommon for termites to swarm.

We hope that you will understand these circumstances, which unfortunately, cannot be avoided.

**DIRECTIONS From The Airport (Through Ewa Beach)**

- Take I-H1-West towards Waianae
- Take Exit-5A onto Fort Weaver towards Ewa Beach
  - Please stay in the middle lane
- At the 7<sup>th</sup> stop light, make a right turn onto Geiger Road.
  - Landmarks: You will see a Starbucks as well as a Blockbuster (The Ewa Beach Shopping Center) before the turn
- Geiger Rd. eventually turns into Roosevelt Ave.
- After the Kalaeloa entry guard shack, make an immediate left turn onto Essex Rd.

**\*During your stay, visit our Information, Tickets and Travel office at Barbers Point Golf Course Clubhouse. We offer discounted tickets to most island events and attractions ITT phone number (808) 682-2019.\***